

**UNION
SCHOOL
DISTRICT**

**BOARD OF DIRECTOR'S
December 9, 2021**

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT
AGENDA
December 9, 2021

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: November 11, 2021 Work Session Minutes, November 11, 2021 Special Board Meeting Minutes, and the November 18, 2021 Regular Board Meeting Minutes.
- VII. Announcements:
 - Welcome New Board Members
 - Thank you Mr. Guntrum and Mr. Wiencek for your service on our Board.
- VIII. Correspondence
 - None
- IX. Visitor/Comments
 - No prior notification
- X. Executive Session--Student Matters
- XI. **Administration Report**
Food Service Director
Technology Department
Maintenance Department
Special Education Director
Elementary Principal
High School Principal
Superintendent's Report
- XII. **Board Reports**
Finance Report
Personnel Report
Curriculum/Instruction & Matters
Buildings, Grounds & Transportation
Athletic Report
Career Center Representative
Riverview IU6 Representative
- XIII. Old Business
- XIV. New Business
- XV. Visitors/Comments
- XVI. Adjournment--Executive Session (Personnel Matters)

UNION SCHOOL DISTRICT
Administrative Reports
December 9, 2021

I. Food Service Director

- Constantly working with our food and supply providers to get adequate products and substitutions in so we can continue operating as normally as possible during the supply chain issues. Breakfast items have become a particular difficulty this past month due to the employee strike at Kellogg's Manufacturing Company. Chicken, Pizza, and paper supplies continue to be significant issues from manufacturer facilities.
- Changing menus as needed (i.e: frequently) right now, to account for issues experienced with our products and the supply chain shortages due to COVID. I meet with other FSDs around the country regularly, and this is a nation-wide issue, not limited to our area.
- Completed and submitted our Annual Financial Report (AFR) to the PA Department of Education, Department of Food & Nutrition for the time period of July 1, 2020-June 30, 2021.
- Our walk-in cooler at the High School went out sometime between 9:00 am on 12/5 and 6:30 am on 12/6. Maintenance here was able to fix it, as it was found to be 3 fuses blown. We did have to dispose of \$494.60 worth of product due to temperature/safety concerns.

II. Technology Department

- Support Tickets
 - 59 Support Tickets from 11/4/2021 12/2/21
 - 480 Support Tickets for the year
- Prepare Budget Request System for the 2022-2023 School Year

III. Maintenance Department

IV. Special Education Director

- Universal Design for Learning (UDL) team (David Louder, Jake Weckerly, Jennifer Monmoyer, Sue Dougherty) participated in UDL Deep Dive #1
- Modeled "Morning Meeting" a Responsive Classroom for two elementary classes
- Thanks to Amy Wilson for organizing the Thanksgiving Feast for elementary school special education students

V. Elementary Principal's Report

- Federal Program update/report
 - Journey to the Library December 17, 2021
 - Parent Focused Workshop: Moving Beyond the Bake Sale: Engaging Families Improves Student Achievement January 17, 2022
 - STEP Program March 7,16,21,28 April 4,11,18
 - Dr. Seuss Paint Night March 2, 2022
- SWIS Behavior report review
- Elementary Christmas Concert November 14, 2021 at 7:00.

VI. High School Principal's Report

- The Threat Assessment Team (TAT) will be reviewing the information from the recent school shooting tragedy in Michigan, and making necessary updates to our Crisis Plan.
- Curriculum Revision Cycle - Mathematics; Samples being requested
- UHS Choir Christmas Concert, Monday, 12/13/21 at 7 PM
- Band Concert held 12/8/21 with performances by the 6th Grade Band, 7th & 8th Grade Band, and Sr. High Band

- **Winter sports begin this week**
 - December 10th Girls' BB at home vs Elk County at 6 PM
 - December 10-11 Boys BB will play in the Brookville Tip-Off Tournament Friday at 7:30 and Saturday TBD as determined by how well we do Friday
 - Jr. High Girls' just finished a successful season and we will be starting Jr. High Boys' soon.
 - Football finished their season with a hard fought loss to Redbank Valley in the District IX finals, and we look forward to building on this momentum for next year.
- **The Eccles Elves completed their shopping trip. Clothing was purchased from the Eccles grant money for 196 students in grades K-12.**
- **National Honor Society**
 - Sponsored the Powderpuff Football game on 11/23/21. Well attended and the students had a great time despite the very cold weather. The seniors were the victors.
 - Sponsored a Food Drive. All donations will be given to local food banks.
 - NHS will recognize all support staff with a small gift of appreciation in late December.

VII. Superintendent's Report

- **ARP-HCY II Homeless Allocation - \$13,444 - toward the purchase of a new school van to replace the failing blue van**
- **Construction kick-off meeting on December 16, 2021**
- **Presentation at SAS Conference**
- **ACT 35 Civics Exam**
 - 100% pass rate
 - 73% perfect score
- **Reviewing and completing district plans**
 - **Special Education Plan**
 - **Guidance Plan**
 - **Comprehensive Plan**
- **D-9 Schedule**
 - **Original schedule hurt our football team significantly**
 - **Advocated for a fair schedule - Mr. Kindle worked with the committee**
- **Food service - cooler went down but was repaired**
- **Sharing of duties during Mr. Brown's absence**
- **Budget Season**
 - **Change in procedure to include anticipated allocations for supplies**
 - **Plan for more training for staff to eliminate issues**
- **Revising coaching checklists to end each season**
 - **Inventory review - visual inspection for each team**
 - **Uniform purchase procedures**
- **Cyber Numbers**
 - **16 regular education students**
 - **8 special education students**

- **Enrollments by month (0 in August, 5 in Sept., 8 in Oct, 2 in Nov, 0 in Dec)**
- **Rockets - appx 24 students**

UNION SCHOOL DISTRICT
Finance Report
December 9, 2021

Mrs. Brinker,, Mr. Shirey, Mr. Creese
Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending November 30, 2021.
- II. Accounts Payable List**
Approve the Accounts Payable List for the month ending December 30, 2021.
- III. 2022-2023 Budget Timeline**
Adopt the 2022-2023 Budget Timeline.
- IV. Tax Resolution**
Adopt the resolution to not increase any school district tax for the 2022-2023 school year, at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
- V. M & C Real Estate Tax Reduction**
Approve lowering the tax for M & C Real Estate, LLC on 88 School Street, Rimersburg, PA 16248 (Bill# 00272, Parcel# 27-004331) from \$44,268.10 to \$1,922.78.
- VI. Memorandum of Understanding**
Approve the Memorandum of Understanding entered into on December 9, 2021 by and between the Union School District and the Union Education Association.
- VII. 2020-2021 Union School District Financial Statement**
Approve the 2020-2021 Union School District Financial Statements.
- VIII. NFHS School Broadcast Program Agreement Addendum**
Approve the Pixellot Supplemental Agreement Addendum to add a Pixellot automated production system to the Union High School. There is no cost for this agreement.
- IX. Note Issuance Resolution No. 2021-12-09**

Motion For The Adoption Of A Resolution, As Presented By Note Counsel, Which Enables The District To Finance The Costs Of Its Energy Savings Capital Project Through The Issuance Of A Note, Series Of 2022, To Be Delivered To Webster Public Finance Corporation. The Text Of The Resolution Shall Be Incorporated Into The Minutes Of This Meeting, And Is A Document Which Can Be Summarized, By Its Caption, As Follows:

Authorizing The Incurring Of Nonelectoral Debt By The Issuance Of A General Obligation Note In The Aggregate Principal Amount Of Four Million Dollars (\$4,000,000.00); Covenancing To Pay, And Pledging All Available Revenues For The Payment Of, The Note; Fixing The Form, Interest Rate, Maturity, Redemption And Other Provisions For The Payment Thereof; Accepting A Proposal For The Purchase Of The Note; Authorizing A Filing Of Required Documents With The Department Of Community And Economic Development; Ratifying And Directing Certain Actions Of Officers; And Making Certain Other Covenants And Provisions In Respect Of The Note

******If Note Issuance motion fails, then proceed with item X & XI, otherwise, disregard the next 2 motions**

X. Bond Issuance

The Board of School Directors of Union School District (the "School District") has determined that it is in its best financial interest to consider the issuance of general obligation bonds for the purpose of funding its energy saving capital projects, as well as costs of issuance of such bonds, and does hereby authorize the School District's Administration to work with Concord Public Financial Advisors, Inc. ("Concord"), as its Financial Advisor, and Dinsmore & Shohl LLP ("Dinsmore"), as Bond Counsel, in connection with the structuring, marketing and issuing of such bonds and does hereby further authorize Concord and Dinsmore to begin preparing the documents and performing the tasks required in connection with the structuring, marketing and issuing of the 2022 Bonds, provided that, final approval of a financing requires formal action of the Board of School Directors pursuant to the Local Government Unit Debt Act.

XI. Bond Counsel

The Board of School Directors does hereby appoint Dinsmore & Shohl LLP, as Bond Counsel, and Concord Public Financial Advisors, as Financial Advisor, with respect to the proposed issuance of its General Obligation Bonds, Series of 2022 (the "2022 Bonds") for the purpose of for the purpose of funding such capital projects, and further authorizes Dinsmore & Shohl LLP to take such actions as may be required to prepare the proceedings relating to such 2022 Bonds as are required by the Local Government Unit Debt Act (including, specifically, the publishing of required notices).

UNION SCHOOL DISTRICT

Personnel Report

December 9, 2021

Board Action Requested

I. Educational Aide Retirement

Accept the letter of retirement from Educational Aide, Cindy Carr, effective December 7, 2021. Grant retroactive permission to advertise for this position.

II. Family Medical Leave

Approve an unpaid Family Medical Leave to Employee #184, effective January 20, 2022.

III. Unpaid Leave Extension

Approve to extend the unpaid leave of absence to Employee #416 from December 9, 2021 through January 20, 2022 unless released to come back sooner.

UNION SCHOOL DISTRICT
Curriculum Report
December 9, 2021

Mrs. Smith, Mrs. Atzeni, Mr. Shirey, Mr. Creese

Board Action

I. Student Trips

Approval is requested for the following student trips during the school year

- a.** Student Trip: Library Field Trip
Students: 15--1st & 2nd Grade students/families
Location: Eccles-Lesher Memorial Library, Rimersburg
Date: Fri., Dec. 17, 2021
Approx. Cost: \$60.00
Funding Source: Federal Programs
- b.** Student Trip: PMEA District 3 Choir
Students: 6 District 3 Choir Students & David Gibson
Location: Clarion High School and IUP
Date: Thurs.-Sat., February 10-12, 2022
Approx. Cost: \$760.00
Funding Source: General Fund
- c.** Student Trip: Gifted Linguishtiks Competitions
Students: Elementary and High School Gifted Students & David Louder
Location: RIU #6
Date: Wed., Jan. 12, 2022--7th-12th Grade; Thurs., Jan 13, 2022-3rd-6th Grade
Approx. Cost: \$62.18
Funding Source: General Fund
- d.** Student Trip: Academic Challenge Finals
Students: Elementary and High School Gifted Students & David Louder
Location: RIU #6
Date: Tues., Jan 18th-7th & 8th grade, Wed., Jan 19th-4th -6th grade, Thurs., Jan. 20th-9th-11th grade
Approx. Cost: \$107.18
Funding Source: General Fund

II. Course Catalog

Approve the Course Catalog and Union School District Pathways to Graduation.

III. Student Discipline

Motion to approve a disciplinary agreement in lieu of expulsion for student #6330848548.

UNION SCHOOL DISTRICT

Athletic Report

December 9, 2021

Mr. Shirey, Mr. Kriebel, Mrs. Atzeni

Board Action Requested

I. 5th & 6th Grade Girls Basketball Coach

Hire Dustin Kifer as the 5th & 6th Grade Girls Basketball Coach at the salary of \$200.00. All paperwork is on file.